



Payment Procedures for Vendors

Invoice Payments via Accounts Payable Vendors must submit their invoice to billing@owamniyomni.org for payment. New vendors should include their W-9 along with their first invoice. All invoices go through an internal approval process before payment is authorized. Payments are processed within 30 days. In some instances, the Business Manager may authorize more expeditious payment terms. Payments will be delivered electronically via ACH (please allow time for initial set up) with 3 business days for delivery, or via check payment sent by mail.

Cash or cash app payments are not available.

Other Policies

Vendors are not authorized to use Owámmniyomni Okhódayapi credit cards. All expenses must be approved in advance and submitted for reimbursement per the payment procedures above.